



# *City of Seat Pleasant*

*Office of the City Administrator*

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## **A CITY OF EXCELLENCE SMART CITY**

**“Seat Pleasant offers Smart City Services that is better, faster and personalized making it a City for Me using information and communication technology, with the internet of things”**

**Department Name** City Administrator

**Date of Report** December 2, 2016

**Reporting Period** November 1-30, 2016

**Summarize significant department progress for the reporting period that is indicative of providing services that are better, faster and personalized.**

- Development of a mission and vision statement for administration; implementing process for code enforcement and finance to develop data where the departments are aware of status of fines paid for municipal infractions.
- 60- day performance evaluations conducted on administration staff and executive team;
- Inventory of electronics and furniture completed;
- Website recommendations sent to the office of Pubic Engagement

**Analyze department improvements that are needed and/or achieved based on the Smart City model.**

**Indicate problems identified, barriers encountered and solutions reached.**

Comparable data to review pat history of on-time and delinquent payments to Verizon for phone system and daily usage fees; the ACA filed a complaint with the FCC through the State Public Service Commission which is being investigated. It appears that the City is being overcharged for services and/or may have equipment, cabling, or other technical equipment that may be under- utilized or not needed at all. Prior credit agreement payment with regard to previous FC filing is also being investigated.

ACA invoiced ABP Investment for the numerous vacant lots on Addison Road and other locations. The property owner sent a written response under protest for the amount of the invoice (\$13,000) but submitted payment to the city in the amount of \$11,775.00. The County did contact the city regarding its invoice for the City maintaining its property. The matter is still being negotiated as the ACA will submit a revised invoice removing property owned by the Prince George's School Board.

**Identify goals for the next reporting period.**

Examples of Goals

Goal \_\_\_\_\_% reduction in household consumable waste (based on statistics from refuse contractor)

Goal \_\_\_\_\_% increase in recyclables (based on statistics from refuse contractor)

Goal 25% % increase in green initiatives (e.g., number of shredding events, trees planted, electric cars purchased/used, number of bags/pounds of leaves mulched, implementation of rain gardens, etc.) **(newsletter article re removing animal waste)**

Goal 25 % increase in educational/promotional/marketing events for residents re green initiatives (e.g., newsletter articles re composting trainings, use of rain barrels, etc.) **(newsletter article re mobile market)**

**Supporting Documentation: Source:** Office of the City Treasurer

**Revenue**

Line Item \_\_\_\_\_

FY_____ Budget (Previous Year)	FY <u>16</u> Budget (Current Year)	FY _____Actual (Current Year)
	<b>\$500.00 Property Liens for failure to register Property as vacant; \$11,775.00 also received for vacant property registration</b>	

**Expenditures**

Line Item \_\_\_\_\_

FY_____ Budget (Previous Year)	FY _____Budget (Current Year)	FY _____Actual (Current Year)

- **Attachments:** Photos, Newsletter articles, City of Seat Pleasant Green Team, etc. (1) Report attached from NLC City Summit in Pittsburgh, PA